



COMPLETE EDUCATION SOLUTIONS



COMPLETE DIGITAL SOLUTIONS
& PLATFORMS FOR SCHOOLS
AND EDUCATIONAL PROVIDERS

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Government Tax Free Childcare Payment Gateway Guide

Important

You will be able to automatically transfer funds from your Government Tax Free Childcare (TFC) account to pay a booking, you must have made sure to top up your account prior to the booking to ensure your funds are cleared to transfer.

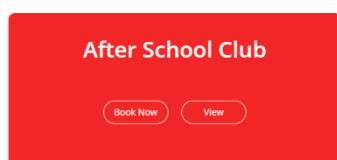
Before you start:

- Make sure you have your TFC login information
- Make sure you have your TFC child reference code e.g. ABCD12345TFC

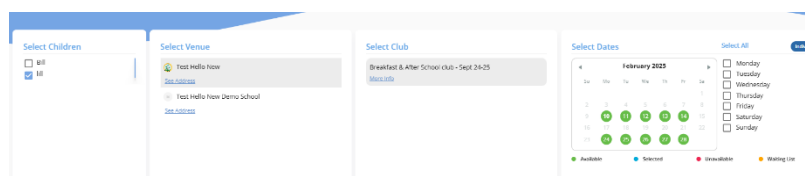
The TFC payment option automatically transfers clear funds in your TFC account to your chosen childcare provider inside iPAL automatically helping to reduce the time it takes for you to make payments.

Making a payment by TFC while booking:

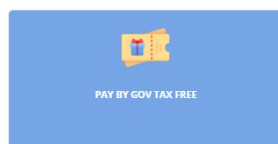
Book now:



Select Child > Venue > Club > Make your booking:



Finalise booking by selecting your payment method, in this case select the below;



Complete to Finalise Booking

Payment Method / Voucher Provider

Government Tax Free Childcare

Child

Bob Evans

Child DOB

01/10/2016

Childcare Reference Number - eg. AJOV12345

ABCD12345TFC

Amount Paid

£ 414.10

Back

Make Booking

You will need to use your child TFC reference number here and their Date Of Birth, if you have provided these in your profile they will auto fill for you. The amount you type in the Amount Paid box, if you have clear funds, will be transferred to the business/school.


The first time you use this payment option inside iPAL you will be transferred to HMRC Tax-free childcare page:

Cookies on HMRC services

We use some essential cookies to make our services work.

We would like to set additional cookies so we can remember your settings, understand how people use our services and make improvements.

[Accept additional cookies](#) [Reject additional cookies](#) [View cookie preferences](#)

 **GOV.UK** **HMRC Developer Hub**

Allow your software to connect with HMRC

Use this service to give **iPAL** permission to:

- Access Tax-Free Childcare account details, and process requests for payments to childcare providers

[Continue](#)

You MUST click continue and accept the connection between HMRC and iPAL to be able to proceed.

It will prompt you to login to your HMRC Account (which you use to pay your TFC vouchers), sign in and confirm your account. The system will then take you back to iPAL and you will receive a success message and your booking will be confirmed. If you do not have funds available you will need to manually add the voucher to your booking or pay by card.

What you will need

You will need the correct HMRC user ID and password. For example, if you want to authorise VAT software, use your VAT HMRC user ID and password.

If you are a tax agent, [check you are using the right account \(opens in new tab\)](#).

You might need to confirm who you are by answering some security questions on, for example, your passport, P60 or other documents.

[Sign in to the HMRC online service](#)

Sign in using Government Gateway

Government Gateway user ID
This could be up to 12 characters.

998765432123

Password

[Show](#)

[Sign in](#)