



RISK ASSESSMENT FORM

		Risk Assessment No.:
Description of Assessment – Overall site / event risk assessment for Kanga Sports delivery of activities within school- Covid-19		
Responsible Officer: Andrew Bode (Director -Kanga Sports)		Assessment Review Date: 03/01/2021
HAZARD RATING INDEX		<u>Outcome Score</u> Outcome score = IR x LR
Infection Risk (IR) Minimal (1) Low (2) Medium (3) High (4)		
Likelihood Rating (LR) Highly improbable (1) Occasional (2) Fairly frequent (3) Frequent & regular (4) Almost a certainty (5)		

Hazards	Controls	SR	LR	Outcome
<p>Identify the hazards likely to affect health and safety?</p> <ul style="list-style-type: none"> Use of outdoor facilities, tennis courts and fields- Smashed bottles, dog excrement, litter. 	<ul style="list-style-type: none"> Identify the controls in place. Inspected for any hazards before use. Any debris to be swept away and cleaned. Staff to use gloves. Ensure playing area is safe and marked out clearly using cones. 	1	1	1
<ul style="list-style-type: none"> Slips and fall due to the conditions of the playing area and the weather. 	<ul style="list-style-type: none"> Children to wear appropriate footwear and clothing. Staff to judge if outdoor facilities are too wet and to use indoor space staying within bubbles. Ensure feet are dry before using the indoor facilities. 	1	1	1

<ul style="list-style-type: none"> • Covid 19 and the use of the outdoor space- ensure low risk of infection.- movement of children. 	<ul style="list-style-type: none"> • Where possible activities should take place on outdoor fields, playgrounds, courts, or artificial surfaces. • Children and staff must always be a minimum of 2m apart. Staff to remind children throughout the lesson. • Areas for students to learn in should be set up before the sessions where possible. • Class size depends on the individual school policy. • Bubbles will not interact with each other. • Hand sanitizer should be available with staff using it regularly including before and after sessions. • Children asked to remain at home if showing any symptoms of infection. 	2	1	2
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<ul style="list-style-type: none"> • Covid 19 and the use of the indoor space- ensure low risk of infection.- movement of children. 	<ul style="list-style-type: none"> • Actives to be delivered outside unless deemed unsafe by staff member. Unsafe means that the area is dangerous due to a risk such as poor weather, ice or a hazard on the ground. • Bubbles will have their own entrance to enter and exit the buildings. If this is not possible bubbles will be staggered to ensure no mixing. Follow school procedures on Covid-19 with regards to moving around the school building and site. • Staff must wear a mask at all times whilst inside a school. • Apart from delivering a lesson staff must spend no longer than 15 minutes inside a school without a valid reason. • Staff must avoid communal areas such as the staff room. • Children and staff must always be 2m where possible and no closer than 1m apart. Staff to remind children throughout the day. • Areas for students to learn in should be set up before the sessions where possible. • Activities must not be strenuous and students should not overexert themselves. 	2	2	4
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<ul style="list-style-type: none"> Other risks of infection- Equipment 	<ul style="list-style-type: none"> Use of equipment (e.g. cones) should be limited. Any equipment that is used will be cleaned and wiped down afterwards. This should follow the school policy on cleaning equipment. Equipment should not be shared between bubbles. Equipment made from materials such as cotton etc should be avoided if possible, eg. Bean bags, tennis balls. If used in a bubble to be left for 72 hours. Lock away kit and equipment after use Bibs and bands should not be shared. Staff any tissues or wipes used during an activity should be disposed of according to current guidance. Children to bring their own water bottle. Children encouraged to not touch their face with hands throughout the day especially whilst using equipment. Staff to sanitize hands regularly including after touching equipment. 	2	2	4
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<ul style="list-style-type: none"> Equipment- Too hard/ Damaged 	<ul style="list-style-type: none"> Balls pumped to the appropriate pressure. Equipment to be checked at the beginning and end of the day for any breaks or damage. Age appropriate Large enough space to use the equipment. Bright colours where possible <p>Inform children to be careful when using the equipment.</p>	1	1	1
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<ul style="list-style-type: none"> • First aid- injury- bump, graze, break. 	<ul style="list-style-type: none"> • If the child needs first aid treatment one designated member of staff will see to the child using PPE protection. • Accident form completed. 	2	2	4
<ul style="list-style-type: none"> • Coaching/teaching sessions (Covid-19) 	<ul style="list-style-type: none"> • There should be no organised contact sport tournaments. Activities that have contact within the game should be avoided where possible. • High risk activities or new skills beyond the young people’s capabilities should be avoided. • Small group and individual activities should be delivered. • Safety is paramount – skills to be pitched at the correct age and ability of the child. • Children to arrive changed ready for the sessions. • Children encouraged not to touch the equipment when not in use. • Staff to remain a minimum of 2m away whilst delivering any part of the session. No contact with students. 	2	2	4

<ul style="list-style-type: none"> • Positive infection within a bubble 	<ul style="list-style-type: none"> • Staff should be delivering outside with a minimal chance of infection. • For indoor lessons staff need to take extra precautions and follow the schools policies and ensure their mask is worn at all times. • Staff must maintain distance throughout sessions and therefore should not be in direct contact with anyone with a positive result for Covid-19. • Staff should be constantly sanitising hands to minimise risk of transmission. • Where a positive infection is recorded, the school must inform either Andrew Bode or Rachel Harrison as quickly as possible. • Where a bubble has a reported positive test we require Kanga Staff to take a test. • Staff to continue to deliver unless they have had close contact (under 2 meter) or close to that individual (for longer than 15 minutes). • If staff feel unwell with any Covid- symptoms staff should self-isolate immediately and notify the management team. • If a staff member has a positive test result the school will be informed. 	3	2	6
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The main symptoms of coronavirus (COVID-19) are:

- a high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- a new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- a loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

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INFORMATION TO EMPLOYEES

Identify how the information on risk assessment and controls will be conveyed to employees.

- Staff team briefed
- Copies of risk assessment available

ACTIONS COMPLETED:

SIGNED:



DATE:03/01/2021

Likelihood

5	25	20	15	10	5
4	20	16	12	8	4
3	15	12	9	6	3
2	10	8	6	4	2
1	5	4	3	2	1
	5	4	3	2	1



Immediate action to remove or reduce the risk



Action so far as is reasonably practicable



No action

FOR GUIDANCE

[Type here]